

Victoria Jane Cooper

An *organised, hard working, efficient, creative digital media artist*

48 Long Innage, Halesowen, West Midlands, B63 2UY
07968 738609 cooperv@live.co.uk www.vcooper.co.uk

Key Skills

- Team player
- Loyal and reliable
- Time management
- Can work on own initiative
- Problem solver

Computer Skills

- PCs and Apple Macs
- Microsoft Office
- Adobe Creative Suite
- Final Cut Pro
- HTML/CSS Coding



Previous Work

Cultural Volunteer @ Wolverhampton Art Gallery (Aug 11 – Present)

Currently volunteering to help catalogue old documents for the Black Country History website using **CALM** software and Adobe **Photoshop**. Other duties include taking photos, scanning, data entry and generally helping colleagues.

Designer @ Light House Media Centre (Feb 11 – Aug 11)

Re-employed but contracted out to Verdant Vision. Created printed material using Adobe Photoshop and **Illustrator**. Also created 3d graphic title sequences using **After Effects**. Other duties included dealing with clients, sorting enquires and cash handling.

Graphic Designer @ Light House Media Centre (Mar 10 – Sept 10)

Contracted out to Wolverhampton Adult Education Service. Created a range of printed material for promotions and events using Adobe Photoshop, Illustrator, **InDesign** and **QuarkXPress**.

Customer Advisor @ Argos (Oct 09 – Dec 09)

Worked over the Christmas period to gain **customer** focused **experience**. Involved working in the stock room and on collection point. Stocked and organised shelves, advised and served customers, did general cleaning and used machinery.

Film Operator & Editor @ University of Worcester (June 09 - Aug 09)

Re-employed to help complete a video for Inspired Selections about interview techniques. Filmed on a **multi-cam shoot** and undertook some of the editing using **Final Cut Pro**.

Audio Diary Volunteer @ BBC Hereford & Worcester (Feb 08 – Nov 08)

Worked with a producer to help produce an audio diary for a **BBC** project about families. Had to structure talks to be entertaining whilst **recording** audio and meet the producer regularly to discuss progress.

Victoria Jane Cooper

An *organised*, *hard working*, *efficient*, *creative* digital *media* artist

*Quick to learn with the ability to complete tasks quickly.
Can take constructive criticism well.*

Film Production Staff @ University of Worcester (Oct 06 - May 07)

Employed to film and create the production of a **documentary DVD** for the Worcester Heart Support Group. Undertook all areas of production including planning & scheduling, filming & editing and **creating** voice-overs & sound.

Work Exp. Animator @ Spark and Zoom (July 06 - July 06)

Worked with the BAFTA Nominated **Brothers McLeod** to create a short 2D comedy animation using digital photographs and Adobe **Flash**.

Qualifications

Ba Hons Creative Digital Media Degree

Grade: **2:1** @ University of Worcester (Oct 05 - July 08)

AVCE Media Communication and Production

AVCE Information Communication Technology

A Level Mathematics

Grades: **B** @Stourbridge College (Sept 03 – July 05)

GNVQ Information Communication Technology

Grade: **PASS** @ Cradley High School (Sept 98 – July 03)

G.C.S.E Mathematics

G.C.S.E Geography

G.C.S.E Food Technology

G.C.S.E English Language

G.C.S.E English Literature

G.C.S.E Science

G.C.S.E Spanish

Grades: **B-C** @ Cradley High School (Sept 98 – July 03)

Other Information

Interests include **socialising**, dancing, music, seeing live bands, gaming, Internet, photography, scrapbooking, snowboarding, **traveling** and going to the cinema.

A range of references available upon request